ADDENDUM No. 1

RFP No. 2026-06

N. Main Street Alley Study Planning Services

Due Date: December 9, 2026, by 3:00 p.m. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes two pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming. The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment C – City of Ann Arbor Non-Discrimination Declaration of Compliance**
- **Attachment D - City of Ann Arbor Living Wage Declaration of Compliance (see addendum clarification 1, below)**
- **Attachment E - Vendor Conflict of Interest Disclosure Form of the RFP Document**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. Questions and Answers

The following Questions have been received by the DDA. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in their review of the documents of the following questions and responses as they affect work or details in other areas not specifically referenced here.

Budget Related

1. **Could you please clarify the anticipated budget or consultant fee range for this project, including any allocations for Phase 1 and Phase 2?**

2. **Is there is an anticipated budget or funding range established for the project?**

3. **Are both phases currently funded, or would Phase 2 require a separate funding authorization following completion of Phase 1?**

4. **Is there a maximum budget identified for this study that can be shared?**

   Answer for Questions 1-4: This type of work is not typical for the DDA. As a result, we do not have an anticipated budget or funding range to share. That said, we are not concerned about the ability to fund both phases. We anticipate that the contract for these services will include both Phases 1 and 2, with a single Resolution of Support from the DDA Board. DDA staff can then authorize Phase 2 based on the results of Phase 1.

Other

5. **The Phase 1 scope describes a "series of case studies" for evaluating alley feasibility in relation to theoretical development proposals. Is there an anticipated number of case studies expected to demonstrate alley feasibility? Are there specific locations that the DDA would prefer are studied?**

   A minimum of three case studies and a maximum of five case studies. We do not have specific locations in mind and look to the consultant team to provide suggested locations that the DDA can help pair down to the final 3-5 locations.

6. **Does the DDA expect engineering analysis/construction standards for the design guidelines, or planning-level design recommendations?**

   The DDA expects planning-level design recommendations in this contract, similar to the level of detail reflected in the Design Elements section of the Downtown Street Design Manual. The North Main Alley Study could lead to a contract to create engineering standards, but that is not included in this scope.