

DDA Vault Fill Grant Program

Grant Purpose: To reimburse property owners for the fill and sidewalk repairs associated with closing and permanently abandoning an underground building vault in the public right of way (ROW). The work and costs associated with sealing the building basement to enable the abandoned vault to be eliminated will remain the responsibility of the property owner.

Grant Amount: Up to \$10,000 per vault for the fill and sidewalk within the public ROW only.

Grant Process:

1. Grant information is shared with DDA District property owners with known vaults within DDA or City project areas.
2. Property owners that agree to permanently close or fill their vault, contact Ann Arbor DDA Staff and provide the following:
 - A quote that itemizes the costs associated with the fill and sidewalk repairs in the public ROW, including the size of the vault area to be filled.
 - Timing of the planned work.

If the request is under \$10,000 and DDA grant dollars are still available within the current fiscal year (FY) :

3. DDA staff will reserve those funds within the \$100,000 set aside for the grant program in the current FY. This will allow the property owner to confidently proceed with their work.
4. Property owners provide DDA staff with documentation of the following:
 - Necessary permits include both a Right-of-Way Permit & Building Permit for filling the vault.
 - Itemized receipt from contractor that filled the vault and repaired sidewalk.
 - Confirmation from the City of Ann Arbor that the work has been inspected and approved (both sidewalk and vault).
5. The DDA reimburse the property owner for the amount invoiced for fill and sidewalk repairs, up to \$10,000.

If the request is over \$10,000 and/or grant dollars are no longer available:

1. DDA staff help the property owner create a formal request for the Capital Improvements Committee. The Committee discusses and determines if additional dollars from the TIF General Repair Fund can be provided.