

ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY MEETING MINUTES
Wednesday, October 4, 2023

Place: DDA Office, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI 48104

Time: 12:00 pm

ROLL CALL:

Present: Micah Bartelme, Steven Brummer, Tyler Kinley, Mike Michelin, Thressa Nichols, Danielle Vaughn

Absent: Alexandra Dieck, Milton Dohoney, Jessica A.S. Letaw, Darren McKinnon

Staff: Maura Thomson, Interim Executive Director / Communications Manager
Sara McCallum, Deputy Director/Accounting Director
Jada Hahlbrock, Parking Manager
Amber Miller, Capital Projects and Planning Manager
Shelby Mistor, Planning Specialist
Hayett Chater, Accounts Payable and Procurement Specialist
Kelley Graves, Office Manager/Board Secretary

Others: John Forster/Fishbeck, Jon Kaczor/Municipal Analytics, Chris Taylor/PCI, Joel Barson/Avalon Housing

Public: Members of the Public were in attendance.

Roll call was taken, and a quorum of the Board was not present. No deliberation or decisions may be made. Informational items may be shared.

Reports from City Boards and Commissions: None.

Executive Director Report:

Ms. Thomson reported the State Street project was completed mid-August ahead of schedule. The MML's Review magazine featured an article on the PFS initiatives and their role in building a resilient community. Ms. Kelley Graves completed the Michigan Downtown Association's 3-year Michigan Professional Downtown Management certification program. Mayor Taylor put forth a nomination to City Council for Angela Jackson to the DDA Board. The second reading and vote will take place on October 17th. The City/DDA Annual Joint Work Session will take place on Tuesday, October 10th at the CTN studios. This annual work session is a requirement of the City/DDA parking agreement. For the work session, Ms. Thomson has prepared a three-part presentation on the work of the DDA, the parking system and the forthcoming rate increases, and, if there is time, an initial overview of the DDA renewal process. She encouraged all board members to attend. She noted that Walker Consultants will be at the November Board meeting to provide a curb management study update.

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DDA Members Communications: None.

Consent Agenda: These items have been moved to the next board meeting.

Special Business/Report: None.

New Business:

- Resolution to Provide an Affordable Housing Grant to Avalon Housing: This resolution has been moved to the next board meeting.
- Parking Rate Scenarios: Mr. Forster provided a recap of rate modeling Scenarios 2 & 3, presented at the September Work Session and, a modified scenario based on feedback received at the Work Session.
- DDA By-Laws – Proposed changes to Section 6 – Quorum and Voting: This item has been moved to the next board meeting.

Executive Director Search: This topic has been moved to the next board meeting.

Unfinished Business: None.

Public Comment: None.

The meeting adjourned at 12:21 pm.

Respectfully submitted,
Kelley A. Graves, Board Secretary