

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
WORK SESSION MINUTES
Wednesday, September 20, 2023**

Place: DDA Office, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI 48104

Time: 11:00 am

Board Members Present: Micah Bartelme, Steven Brummer, Milton Dohoney, Jessica A.S. Letaw, Tyler Kinley, Mike Michelin, Thressa Nichols, Danielle Vaughn

Staff: Maura Thomson, Jada Hahlbrock, Sara McCallum, Amber Miller, Kelley Graves, Hayett Chater, Shelby Mistor

Other: Jon Forster/Fishbeck, John Kaczor/Municipal Analytics
Chris Taylor /PCI

Public: Members of the Public were present

At the beginning of the meeting, Ms. Thomson stated the group may discuss and ask questions regarding any topic on the agenda but no decisions may be made at this meeting.

Executive Director Search: The process for an Executive Director search was discussed. Staff were asked to prepare content for the Executive Committee to review prior to its presentation to the Board at their October meeting where the search will be a topic of discussion by the DDA Board.

Parking System Rate Study: A presentation was given to the Board by Fishbeck Consultants and Municipal Analytics who have been contracted to do a parking rate analysis for the DDA. The Board provided staff with input on what they would like brought to the October Board meeting for discussion leading to the Joint Work Session with City Council.

DDA Renewal Research: Due to the time constraints, the presentation on the DDA Renewal Research was tabled for a future meeting.

DDA Board Vacancies: Ms. Thomson said the two current Board vacancies need to be filled with individuals who are business owners, property owners, or an employee of a business within the DDA District. The DDA has received notification of two applicants as of today. Other Board members said they have reached out to potential applicants and encouraged them to apply.

Public Comment: Comments were received on the Parking Rate Study.

The meeting adjourned at 12:50 pm

Respectfully submitted by:
Kelley A. Graves, Board Secretary