

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES  
Wednesday, April 20, 2022**

Place: DDA Office, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI 48104

Time: 11:00 am

Committee Present: Alex Dieck, Tyler Kinley, Jessica A.S. Letaw

Committee Absent: Darren McKinnon

Staff: Amber Miller, Jeff Watson, Jada Hahlbrock, Kelley Graves, Hayett Chater, Shelby Mistor

Others: Oliver Kiley, Bob Doyle/SmithGroup

Public: None

State Street Project: The purpose of today's meeting was to discuss the resolution to approve a cost-share agreement with the City for the South State Street project. The State Street project is a collaboration between the City and the DDA. Construction is planned for the summer months, over two construction seasons. The City manages the contract. The RFP was released under the City's new procurement requirements. One vendor response was received from Fonson Company, Inc. Ms. Miller stated it is not unusual for large City projects to only receive one response. During budget preparations, staff evaluated the budget in anticipation of increased costs based on pandemic trends nation-wide. The bid came in slightly higher than anticipated (22%). There is capacity in the DDA budget for this increase. Additions to the project include irrigation upgrades and expansion as discussed at last month's CIC. Also, adding audible pedestrian signals, which came out of conversations with the disability community. The Transportation Commission decided to remove the signal upgrades from the project scope due to the cost.

Ms. Miller said it is important that the resolution move forward as the cost-share agreement is expected to go to City Council on May 16<sup>th</sup>. Construction is anticipated to begin May 31<sup>st</sup> pending approval of the agreement. Questions were asked and answered. Ms. Dieck commended Staff for their thorough analysis of this project to ensure it meets DDA goals and values. The Committee agreed to bring the cost share agreement resolution to the board.

Miller/Catherine Project: The RFP will be released in May. As with State Street, staff have evaluated for capacity in the DDA budget. Based on additional traffic data collected last month, the design has been modified to remove the turn lane on Miller between Main and Ashley. This is supported by the Transportation Commission's analysis as well.

Repairs: The Committee received an update on the sidewalk repair project underway to replace the bricks where there are no vaults, with concrete. DDA, City Transportation, and Public Works are working on design adjustments and maintenance vehicle changes to alleviate the ongoing issues of regular and service vehicles illegally parking in the bikeways.

Public Comment: None.

The next regularly scheduled meeting will be on Wednesday, May 18 at 11 am.

The meeting adjourned at 11:40 am.

Respectfully submitted,  
Jeff Watson, Executive Director