

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES
Wednesday, March 16, 2022**

Place: DDA Office, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI 48104

Time: 11:00 am

Committee Present: Alex Dieck, Tyler Kinley, Jessica A.S. Letaw

Committee Absent: Darren McKinnon

Staff: Amber Miller, Jeff Watson, Maura Thomson, Sara McCallum, Jada Hahlbrock, Kelley Graves, Hayett Chater

Others: Oliver Kiley/SmithGroup

Public: None

Miller/Catherine Project: Ms. Miller said the infrastructure work the DDA is funding in support of AAHC Miller/Catherine project is on track. Mr. Kiley noted key intersection, bikeway, and streetscape elements on the plans. The Engineering plans are expected to be completed by late April. The bid and contract approval process will take place in the May-June timeframe. Construction is slated to begin in June and be completed in October, barring any issues with the watermain upsizing and the supply chain. Questions were asked and answered.

Annual ROW Repairs: Ms. Miller provided a review of the Summer 2021 ROW repairs and those planned for Spring 2022 (May-June). The spring work includes replacing brick with concrete where there are no vaults and replacing tree grates in the N. Main and W. Washington areas.

Pandemic Response Program Summary: Ms. Miller presented a draft Pandemic Response Summary of the eight program strategies. The strategies were Healthy Street pilots, a street closure barricade grant, parking space dining, temporary art grants, landscape care, carryout parking spaces, and handwashing stations. The metrics include measuring success, whether there is a permanent infrastructure/program solution, long-term implementation supported by DDA Development Plan, whether another departments/agency is better suited to implement long-term, and staff recommended next steps. Lessons learned from the various programs were shared and will be used to inform future projects.

Under Landscape Care, Ms. Miller reported the current irrigation infrastructure for sidewalk flowerbeds is aging and needs to be replaced. Parks & Recreation used to maintain the system. Currently, the associations contract with landscape companies to maintain the beds. Questions were asked and answered. Ms. Miller recommended and the Committee agreed to the idea of the DDA providing funding to upgrade irrigation/watering connections as part of capital projects. Staff would work with the area associations and the BIZ to define roles and negotiate a maintenance agreement with Parks and Public Works for the ongoing maintenance of the irrigation system.

PFS Punch List Update: Pavement marking and tree grates are expected to be completed by May. Installation of the new signal at Division and Huron is pending delivery of materials.

Public Comment: None.

The next regularly scheduled meeting will be on Wednesday, April 20 at 11 am.

The meeting adjourned at 12:10 pm.

Respectfully submitted,
Jeff Watson, Executive Director