

**Ann Arbor Downtown Development Authority Meeting
Wednesday, September 1, 2021**

Place: Virtual Meeting: Zoom link:
<https://us02web.zoom.us/j/83325050657?pwd=dWFVcllHaGFRWXdpT3dOZEltaitKQT09>
Phone: 877-853-5257 Meeting ID: 833 2505 0657 Passcode: 170139

Time: 12:03 pm

1. ROLL CALL

Present: Alex Dieck, Ji Hye Kim, Tyler Kinley, Jonathan Massey, Darren McKinnon

Absent: Micah Bartelme, John Fournier, Marie Klopf, Jessica A.S. Letaw, Molly McFarland, Rishi Narayan

Staff: Maura Thomson, Interim Executive Director/Communications Manager
Sara McCallum, Deputy Director
Jada Hahlbrock, Manager of Parking Services
Kelley Graves, Management Assistant/Board Secretary

Public: Members of the public were on the Zoom meeting but did not identify themselves.

NOTE: As required by the amended OMA, all attending members stated they were attending remotely and were doing so from Ann Arbor, Michigan.

2. APPROVAL OF BOARD MEETING AGENDA

Mr. Massey moved and Mr. McKinnon seconded the motion to approve the meeting agenda.

A consent vote on the motion showed:

Ayes: Dieck, Kim, Kinley, Massey, McKinnon

Nays: None

Absent: Bartelme, Fournier, Klopf, Letaw, McFarland, Narayan

The motion to approve the agenda was approved.

3. PUBLIC COMMENT

None.

4. REPORTS FROM CITY BOARDS AND COMMISSIONS

None.

5. DDA MEMBER COMMUNICATIONS

None.

6. EXECUTIVE DIRECTOR REPORT

Ms. Thomson reported that two-way traffic on First and Ashley has been restored and the two-way bike lane on First is complete. The contractor remains in the project area to complete some additional tasks. The new Division Street bikeway and enhancements to the William Street bikeway are anticipated to begin later this month. The enhancements include replacing the current delineators with a curb buffer zone and intersection improvements at 5th and at Division. The 5th & William lot (formerly the old Y-Lot)

is operating as of today's date as a metered lot with 4-hour and 10-hour spaces. The 5th & Detroit project won a merit award from the Michigan Association of Landscape Architects. Ms. Thomson gave kudos to Capital Projects Manager Amber Miller and the design team for their work on this transformative project.

7. APPROVAL OF MINUTES

Ms. Dieck moved and Ms. Kim seconded the motion to approve the July minutes.

A consent vote on the motion showed:

Ayes: Dieck, Kim, Kinley, Massey, McKinnon

Nays: None

Absent: Bartelme, Fournier, Klopff, Letaw, McFarland, Narayan

The motion to approve the minutes was approved.

Mr. Kinley stated that the DDA Committees did not meet in August so there are no committee reports. The dates for the next Committee meetings are posted on the DDA and City websites. They are also noted below.

8A. SUBCOMMITTEE REPORTS – AFFORDABLE HOUSING/ECONOMIC DEVELOPMENT COMMITTEE

The next Affordable Housing/Economic Development Committee meeting is scheduled for Wednesday, September 9 at 9 am (with Partners).

8B. SUBCOMMITTEE REPORTS – CAPITAL IMPROVEMENTS COMMITTEE

The next Capital Improvements Committee meeting is scheduled for Wednesday, September 15 at 11 am.

8C. SUBCOMMITTEE REPORTS – OPERATIONS COMMITTEE

The next Operations Committee meeting is scheduled for Wednesday, September 29 at 11 am.

8D. SUBCOMMITTEE REPORTS – FINANCE COMMITTEE

The next Finance Committee meeting is scheduled for Thursday, October 28 at 9 am.

8E. SUBCOMMITTEE REPORTS – EXECUTIVE COMMITTEE

The next Executive Committee meeting is scheduled for Wednesday, October 6 at 11 am.

9. NEW BUSINESS

Mr. Kinley said that because the DDA committees did not meet in August and therefore the DDA Board did not have any action items to consider today, it was decided to use this time as an educational opportunity. Mr. Chris Johnson, General Counsel for the Michigan Municipal League (MML) and Ms. Eleanor "Coco" Siewert, Professional Registered Parliamentarian and trainer for the MML, provided a condensed version of their "Everything Meetings" presentation to the DDA Board. The session covered board member roles and responsibilities, FOIA, OMA, and Parliamentary Procedures. Questions were asked and answered.

Prior to Public Comment, Ms. Thomson stated that after roll call she realized we did not have a quorum and so, the July minutes will be brought to the October Board meeting for approval.

10. PUBLIC COMMENT

None.

11. ADJOURNMENT

Ms. Dieck moved and Ms. Kim seconded the motion to adjourn the meeting.

A consent vote on the motion showed:

Ayes: Dieck, Kim, Kinley, Massey, McKinnon

Nays: None

Absent: Bartelme, Fournier, Klopf, Letaw, McFarland, Narayan

The motion to adjourn the meeting was approved.

The meeting adjourned at 1:40 pm

Respectfully submitted,

Maura Thomson, Interim Executive Director

STAFF DRAFT