AMENDMENT TO OWNER CONTRACT

SG Project Title: A2DDA State & Key Streets Project
SG Project Location: Ann Arbor
SG Project Number: 12354.000

Amendment No. 01

Client:
Ann Arbor Downtown Development Authority
150 South Fifth Avenue
Suite 301
Ann Arbor, Michigan 48104

By signing below, the parties agree that SmithGroup will provide the below Scope of Services in conjunction with our Agreement dated March 12, 2020, and to expend an additional $208,095.00, bringing the total amount authorized, as of this date, to $1,678,932.00 (including contingency from original contract).

Scope of Services

The Ann Arbor Downtown Development Authority (DDA) has a contract with SmithGroup to perform planning, design and engineering for the State Street and Key Streets Projects. Of the two key elements of the project (State Street and Key Streets), the work described as part of the Key Streets is changing to reflect the current needs and goals of the DDA. In general terms, these changes can be described as follows:

1. KEY STREETS (Proposed change in contract amount: $0.00)
   In 2020, in response to the COVID-19 health crisis, the DDA directed the SmithGroup Team to prepare plans and documents related to the installation of several Pilot Projects in downtown, which built temporary bikeways on Division Street, Miller/Catherine Streets, South Main Street, and Packard Street. This work included preliminary and final design, community participation, construction administration and performance observation, and traffic counts, assessment, and documentation. While this work was not contemplated by the original contract, the work was related directly to the Key Streets Traffic Analysis and Safety, Conceptual Design, and Costing and Implementation Plan tasks.

   This contract modification request does not include a change in contract amount for this task, but rather a reallocation of effort. We propose using the remaining budget in this task to provide the following services:
   a. The additional design and engineering services related to the Pilot Projects referenced above.
   b. Our work in completing the Downtown Network Analyses was instrumental in establishing a rational for the prioritization of streets in the non/motorized network and identification of candidates for further consideration for People Friendly Streets improvements. These tasks have been completed at below the original budget. We propose finalizing this work by providing the Key Findings Documentation outlined in our contract.
   c. Several streets require further “people friendly” Conceptual Design as part of this task; candidates include Fourth Avenue, Washington Street west of First, South Main Street, and others that may arise from public input. We will also refresh the plans used of the Pilot...
Projects for input at the Public Engagement to gain input on potential mobility improvements on the Divisions and Catherine/Miller corridors.

2. MANAGEMENT TASKS (Proposed change in contract amount: $10,513)

The COVID 19 pandemic and the implementation of the Division Street bikeway (see item #3 below) have resulted in the need to modify the Project Coordination and Engagement & Outreach tasks, as noted below:

a. The pandemic effectively delayed the Key Streets and State Street Public engagement by nearly a full year, which itself does not impact our contract amount; however, during 2020 the design, engineering, implementation, and post project assessment utilized the budget set aside for project coordination.

b. The DDA is requesting increased assistance in the managing project team, stakeholder, and public engagement meetings, as well as other project management tasks to expand the capacity of the DDA to manage projects underway.

c. The final design efforts for Division Street will extend the active life of the contract and add project meetings and coordination.

d. The current strategy for public engagement reduces the number of community Design Workshops from two, to one, reducing the time required for task.

e. The pandemic will require that the Public Engagement be completed with web-based meetings, reducing travel expenses budgeted for Toole Design.

f. Meetings and engagement budgeted for the remaining time of this contract include:
   - Project Team Meetings (up to 30 meetings)
   - Street Design Team Meetings (2 meetings)
   - DDA CIC Meetings (3 meetings)
   - Approval Meetings (2 meetings)
   - Design Workshop 1 (1 event over a 3-day period)
   - Stakeholder Engagement (State St.) (per existing contract)

3. DIVISION STREET IMPLEMENTATION (Proposed change in contract amount: $161,397.00)

The DDA is moving forward with plans to utilize unused bond funds to implement permanent and flexible improvements to the two of the corridors tested during the Pilot Project, including Division (from Packard to Catherine). This effort was not included in our contract. We anticipate the following tasks will include-

a. Topographic site survey of surficial features and grades.

b. Traffic assessment of and recommendations for intersections along the Division Street corridor.

c. For Division Street, traffic signal modification design, traffic engineering, MOT plans, and signage and pavement marking plans. We assume that signal improvements will be required at the intersections of Division with Catherine and Huron Streets.

d. Final Design and Construction Documents including layout, site preparation, grading, and storm drainage plans; curb, pavement, and traffic delineator details.

e. Project Specifications for new pay items as required.

f. Plan updates to adjust improvements on William Street to facilitate transit movement.

g. Cost Estimation of proposed improvements.

h. Construction Administration assistance to the DDA/Wade Trim team to attend meetings, provide interpretation of design documents, review of shop drawing submittals, and preparation of change bulletins.

4. MILLER/CATHERINE TRAFFIC STUDY (Proposed change in contract amount: $36,185)

To further understand the implications to vehicular traffic that may result from incorporating a bikeway into the Miller/Catherine corridor through downtown, the SmithGroup Team will conduct a traffic study concurrent to the
efforts to design the Division Street Implementation project. The study will include traffic modelling and safety analysis of the Miller/Catherine intersection with Main Street and the blocks immediately west to understand potential changes to vehicular traffic related to the turn lane reduction.

All other provisions of our Agreement remain unchanged.

Maura Thomson
Client (Signature)

Maura Thomson
(Printed name and title)

March 8, 2021
Date

Tom Mroz
SmithGroup (Signature)

Tom Mroz, SVP
(Printed name and title)

April 7, 2021
Date