

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES
Wednesday, June 16, 2021**

Place: Virtual Meeting:
<https://us02web.zoom.us/j/85864553859?pwd=QUhLYko3bkRuSVJ6WUxCWHpnRVNjUT09>
by Phone: 1-877-853-5257 (Meeting ID: 858 6455 3859 Passcode: 383587)

Time: 11:00 am

Committee Present: Alex Dieck, Tyler Kinley, Jessica A.S. Letaw, Molly McFarland

Committee Absent: Micah Bartelme, Darren McKinnon

Staff: Maura Thomson, Amber Miller, Sara McCallum, Kelley Graves, Liz Rolla

Others Present: Bob Doyle/Smith Group

Public: Members of the public were on the Zoom meeting but did not identify themselves.

NOTE: As required by the amended OMA, all attending members stated they were attending remotely and doing so from Ann Arbor, Michigan

Virtual Meeting Guidelines: Ms. Dieck outlined the guidelines for electronic meetings.

People-Friendly Streets 2: The Committee received an overview of the PFS 2 projects for inclusion in the City CIP. Ms. Miller reminded the Committee that the CIP is a planning tool and that the DDA is required by the City to provide input. The projects include State Street improvements, Division Street bikeway, Miller and Catherine bikeway in support of AAHC initiatives, Fourth Avenue safety, transit, and resiliency improvements in support of the AAHC and the AAATA, and funding for a study on two-way traffic restoration on Fifth Avenue and Division Street. These projects meet the values adopted by the Board in 2020, align with budget capacity, the AAHC, AAATA, and DDA partnership, DDA goals of equity, affordability, and resiliency, and received strong support in the community outreach held in March.

Mr. Doyle provided an overview and projected timing of the four projects. He also shared preliminary design documents for the State Street project. Ms. McCallum provided an overview of projected fund balance levels in the General/TIF Fund based on the proposed CIP. She reported that these CIP levels maintain fund balance requirements. The Committee agreed to bring the resolution to support the People-Friendly Streets 2 recommendations for inclusion in the City CIP to the board.

The Miller/Catherine project was identified as a high priority corridor and part of the important DDA partnership with the AAHC. Staff recommends advancing the Miller/Catherine Street project to final design and construction documentation. The Committee supported bringing the resolution to approve a contract with SmithGroup for engineering for the Miller/Catherine project to the board.

Staff estimates at least \$2.5M remaining in the capital bond fund after completion of the street projects approved by the board in 2018. These funds must be spent by February 2022 on similar improvements in alignment with the bond language. Staff identified four items that require DDA board contract or change order approval; three related to the Division Street construction and one for a streetlight maintenance and repair cost-share agreement with the City of Ann Arbor. The Committee supported bringing the following resolutions related to the Division Street construction to the board:

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Resolution to authorize a change order with Fonson Company, Inc. as contractor for the Division Street project; Resolution to modify the Wade Trim contract for the Division Street Bikeway project; Resolution to approve an amendment to the agreement with Testing Engineers & Consultants, Inc. for material testing services; Resolution to Authorize an agreement with Stantec Consulting Michigan, Inc. for construction administration and engineering services.

The Committee also supported bringing a resolution to approve a streetlight replacement and maintenance cost sharing agreement with the City of Ann Arbor to the board.

Construction Updates: Ms. Rolla said work continues on First at the Kingsley bend. Final concrete is being poured this week. Pavers are expected to be installed next week, followed by paving from Kingsley to Huron and then pavement markings. The construction team will work around the Art Fair dates. Ashley Street is being prepared for final paving which is expected the end of June/early July. Railroad signals will be installed the end of June/early July, followed by pavement markings.

Public Comment: None.

The July Committee meeting has been cancelled. The next regularly scheduled meeting will be on August 18 at 11 am.

The meeting adjourned at 11:50 am.

Respectfully submitted,
Maura Thomson, Interim Executive Director