

ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING AGENDA
Wednesday, June 30, 2021 immediately following the 12noon DDA Monthly Meeting
ZOOM Link:

<https://us02web.zoom.us/j/81594620258?pwd=L2JrTThpS2hkTGZ0cnI1UWxUSk1zUT09>
or by phone at 877-853-5257 Meeting ID: 815 9462 0258 Password: 159134

1. Roll Call

Micah Bartelme, Tom Crawford, Alexandra Dieck, Bob Guenzel, Ji Hye Kim, Tyler Kinley, Marie Klopf, Jessica A.S. Letaw, Jonathan Massey, Molly McFarland, Darren McKinnon, Rishi Narayan

2. New Business

- A. **Nomination & Election of DDA Board Officers for FY22** (Nominations are made from the floor. The term of office is one year and begins at the close of the Annual Meeting).

Treasurer:

Vice Chair:

Chair:

- B. **DDA Committees for FY 2022** (Pursuant to the bylaws, at its Annual Meeting, the board may evaluate its committees to determine whether they should be continued or dissolved).

RESOLUTION TO REAPPOINT THE DDA CAPITAL IMPROVEMENTS COMMITTEE

Resolved, The DDA Board reappoints its Capital Improvements Committee. The committee provides oversight regarding the ROW capital functions of the organization; making recommendations and reporting out to the DDA Board. In alignment with the DDA Development Plan, it recommends the DDA Capital Improvement Plan; related policies; project-based values and goals; and repair and construction contracts to the DDA Board for their approval. In addition, it receives reports and assesses outcomes in alignment with policy statements and development plan goals.

RESOLUTION TO REAPPOINT THE DDA OPERATIONS (PARKING & TRANSPORTATION) COMMITTEE

Resolved, The DDA Board reappoints its Operations Committee. This Committee provides oversight regarding the parking functions of the organization; making recommendations and reporting out to the DDA Board. In alignment with the DDA Development Plan, it recommends the parking CIP; parking rates; transportation grants; and parking policies and contracts for parking facility operations, maintenance, equipment, and improvements to the DDA Board for their approval. In addition, it receives reports and assesses outcomes in alignment with policy statements and development plan goals.

RESOLUTION TO REAPPOINT THE DDA AFFORDABLE HOUSING/ECONOMIC DEVELOPMENT COMMITTEE

Resolved, The DDA Board dissolves its Partnerships Committee and appoints instead its Housing and Economic Development Committee. This Committee recommends DDA housing grants for approval by the Board and works in support of the DDA's mission by finding ways to support the governmental agencies whose taxes are captured as part of the DDA's TIF.

RESOLUTION TO REAPPOINT THE DDA FINANCE COMMITTEE

Resolved, The DDA Board reappoints its Finance Committee. This Committee recommends financial polices to the DDA Board for their approval. It provides oversight of the financial functions of the organization, including but not limited to accounting, budgeting, long range planning, debt issuance, investment management, and purchasing. It approves the organization's monthly expenditures and serves as the unit's audit committee. It provides fiscal and fiduciary support and recommendations to the Board and other committees, as needed.

RESOLUTION TO DESIGNATE AND APPOINT THE DDA EXECUTIVE DIRECTOR SEARCH COMMITTEE

Resolved, the Board designates the DDA Executive Director Search Committee. The EDSC is an ad hoc committee which is appointed to carry out tasks to further the Executive Director selection process, including but not limited to making selection of a slate of candidates for final interviews before the DDA Board. The EDSC will operate, with such Board and staff input as may be useful, until a new Executive Director takes office, at which time it will dissolve..

RESOLUTION TO REAPPOINT THE DDA EXECUTIVE COMMITTEE

The DDA Executive Committee is designated by DDA bylaws. Its members are the officers of the Board, including the Chair, Vice Chair, Treasurer, as well as the last former Chair who is a non-voting member, the Executive Director who is a non-voting ex officio member, and the Recording Secretary who is also an non-voting member. Bylaws establish that the Executive Committee shall fix the hours and place of meetings, make recommendations to the Board, and shall perform such other duties as specified in the bylaws or by the Board.

RESOLVED, The Executive Committee shall review the monthly board meeting agenda, oversees special projects, and be responsible for conducting the DDA Executive Director annual review.

3. Public Comment

4. Adjournment