

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES
Wednesday, January 20, 2021**

Place: Virtual Meeting: <https://us02web.zoom.us/j/84376148617> or by Phone: 1-877-853-5257 Meeting ID: 843 7614 8617 Passcode: 098847

Time: 11:00 am

Committee Present: Alex Dieck, Tyler Kinley, Jessica A.S. Letaw, Molly McFarland, Darren McKinnon

Committee Absent: Micah Bartelme

Other DDA Present: None

Staff: Maura Thomson, Amber Miller, Liz Rolla, Jada Hahlbrock, Sara McCallum, Kelley Graves

Others Present: Oliver Kiley/SmithGroup, Chris Wall/Wade Trim

Public: Members of the public were on the Zoom meeting but did not identify themselves.

Virtual Meeting Guidelines: Ms. McFarland outlined the guidelines for electronic meetings.

DDA Bylaws: In response to questions raised at the last board meeting about board members abstaining from discussion/vote, Ms. Letaw read the section of the DDA Bylaws pertaining to conflict of interest. DDA staff is drafting clarifying language to the DDA Bylaws for review by the DDA attorney and then presented to Executive Committee and the Board.

Ashley Street Project: Ms. Miller and Mr. Kiley provided an overview of the project timeline, scope, and potential scope additions. Ms. Miller said that the projected timeline is February-May and will be influenced by the project scope agreed to today and staff discussions with businesses in the area. The core project commitments include bond limitations, contractual obligations, cost, restoring two-way function to ensure safety and access and, adhering to the CIP.

The total project bond for First/Ashley/William/Huron is \$18M to be used by February 6, 2022; three years from date of issuance. Ms. Miller said there is \$2-2.5M remaining that the bond agreement allows for/anticipates may be spent on like projects (bikeway/pedestrian/streetscape). DDA, City and SmithGroup staff thoroughly reviewed the project scope and vetted potential additions. It has been determined that some of the vaults cannot be closed. The scope was revised to reflect this change.

The watermain upsizing between Huron and Washington would add to the timeline and would cause significant disruption. The streetlighting and tree planting on the west side between Huron and Washington would add to the timeline and a long-term solution for the limited drive-approaches has not been identified. Staff recommends removing these projects from the scope.

In addition to the previously approved basic project scope, staff recommends the including the bumpout and streetscape improvements (SW Liberty Corner) and bump-out, street lighting and tree planting on the east side between Washington and Huron. Questions were asked and answered. The committee agreed to have the project team move forward with the additions to the project scope.

People Friendly Streets Phase 2: Public outreach to begin in February. Mr. Kiley shared plans for a multi-level approach to the public engagement process in the ongoing virtual environment. He noted this will

Capital Improvements Committee Meeting

January 20, 2021

2

be an opportunity to broadly share with the public the DDA's clarified value statements and the analyses completed during the pandemic. There will be two rounds of 3-day focus groups and priority voting with breakout sessions for groups by area of interest. Ms. Thomson said the well-established social media and one-on-one outreach to businesses and individuals will be utilized. Ms. Miller said the team is also reaching out to local organizations to find ways to engage individuals who wish to participate but do not have access to technology.

Public Comment: None.

The meeting adjourned at 11:44 am.

Respectfully submitted,
Maura Thomson, Interim Executive Director