

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
OPERATIONS COMMITTEE MEETING MINUTES  
Wednesday, November 24, 2020**

Place: Virtual meeting—Zoom link: <https://us02web.zoom.us/j/82938106493>  
or Phone: 1-877-853-5227 (Mtg ID: 829 3810 6493 Password: 971904)

Time: 11 am

Committee Present: Robert Guenzel, Tyler Kinley, Darren McKinnon

Committee Absent: Phil Weiss

Staff: Sara McCallum, Jada Hahlbrock, Maura Thomson, Kelley Graves

Other Attendees: Mike McKiness/RPS, Chris Simmons/GetDowntown, Greg Holcombe, Nan Plummer/Treeline Conservancy, Heather Seyfarth/City, John Fournier/City

Public: Members of the public were on the Zoom meeting but did not identify themselves.

Virtual Meeting Guidelines: Mr. McKinnon outlined meeting details for everyone attending.

Parking System Financials: Ms. McCallum presented the parking system financials for October 2020. She commented that current revenue levels are on track with projections and will continue to be monitored.

FY22 Budget Process: Ms. Hahlbrock reported the FY22 budget process is underway and includes reviewing the projects approved by the Board in September that are included in the City's CIP. The budget will be brought to the Committee in January.

Treeline Conservancy 415 W. Washington Pilot: Mr. Holcombe from the Treeline Conservancy gave a Power Point presentation on the Conservancy's pilot program for a pedestrian trail on the eastern edge of the 415 W. Washington lot between Liberty and Washington. This is a collaborative effort between the Conservancy, DDA and the City. The proposed timeline is April through Summer 2021. No action is required by the Committee or DDA Board. Ms. Hahlbrock will keep the Committee informed on the pilot at future meetings. Additionally, Summerfest is exploring the possibility of holding portions of the 2021 festival on the 415 W. Washington lot. Updates will be brought to the Committee as they are available. Questions were asked and answered.

Parking System Related Engineering Services: Ms. Hahlbrock reported work is underway on the 20-year parking system maintenance, restoration and engineering services plan. Additionally, the DDA is working to formalize its parking system engineering related document retention process.

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Parking Equipment Installation: The TIBA equipment is scheduled for installation at Forest next, followed by Maynard, Ann Ashley, and Library Lane.

Transportation: Mr. Simmons reported go!Pass sales have been impacted by the pandemic with totals at only 49% of last year's sales as of mid-November. Go!Pass ridership is currently at 42% of last year. TheRide will be reaching out after the holidays seeking feedback on what the full system recovery could/should look starting in August 2021.

Committee Calendar: The committee agreed to cancel the December Operations Committee meeting.

Public Comment: None.

Next Meeting: The next Operations Committee meeting is scheduled for Wednesday, January 27 at 11 am.

The meeting adjourned at 10:40 am.

Respectfully submitted by  
Maura Thomson, Communications Manager