

ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
Non-regularly scheduled/Special Executive Committee Meeting
Wednesday, October 19, 2020

Place: Virtual Meeting: Zoom link: <https://us02web.zoom.us/j/82308798822>
Phone: 877-853-5257 Meeting ID: 823 0879 8822 Passcode: 887120

Time: 2:00 pm

Present: Tyler Kinley, Marie Klopf, Jessica A.S. Letaw, Darren McKinnon, Susan Pollay (ex officio)

Absent: None

Staff: Kelley Graves, Jada Hahlbrock, Sara McCallum, Maura Thomson

Public: None

Zoom Meeting: Ms. Letaw outlined the meeting elements as required for virtual meetings.

Interim Director: The committee reviewed and provided edits to a draft resolution which would appoint Maura Thomson as Interim DDA Director. There was discussion about the added workload on Ms. Thomson, which will only be made possible by the support and teamwork of the other staff. It was acknowledged that staff will be working at capacity and unable to take on additional projects during this time. There was agreement to bring the resolution to the board.

Search Firm Selection Process: The committee discussed the pros and cons of how to proceed, noting the twin goals of maximal transparency and moving forward in a timely way. There was agreement that the DDA will issue an RFP. Staff will work to provide Committee members with an opportunity to review key elements of the RFP as soon as possible; to this end another Special Executive Committee meeting will be held before the end of the month.

Public Comment: None.

Next Meeting: The next regularly scheduled meeting is November 4, 2020 at 11 am.

Adjournment: There being no other business, the meeting adjourned at 3:02 pm.

Respectfully submitted,
Susan Pollay, Executive Director