

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY**  
**Executive Committee Meeting**  
**Wednesday, September 2, 2020**

Place: Virtual Meeting: Zoom Meeting <https://us02web.zoom.us/j/82121935584>  
Phone: 877-853-5257 (US Toll-free) Meeting ID: 821 2193 5584 Passcode: 593251

Time: 11:00 a.m.

Present: Tyler Kinley, Marie Klopf, Jessica A.S. Letaw, Darren McKinnon, Susan Pollay (ex officio)

Absent: None

Others: Jerry Lax, Jeremy Kennedy/Pear Sperling

Staff: Kelley Graves, Sara McCallum, Amber Miller, Maura Thomson

Public: Members of the public were on the Zoom meeting but did not identify themselves

Executive Director Search. Ms. Pollay said that the Committee was beginning a search process for the next Executive Director, and questions had arisen. DDA Attorneys Jerry Lax and Jeremy Kennedy had been invited to attend the meeting to assist. Mr. Lax outlined the case involving a University of Michigan President search which helped to make clear that certain process elements must be done in public, such as the interview of qualified finalists. It was noted that the City was underway with a search for its next City Administrator and there were aspects of their search process that may be emulated by the DDA. Questions were asked and answered. It was agreed that a Special Executive Committee meeting will be scheduled for midmonth to continue work on the search. To this meeting staff were asked to assemble information for committee discussion, which may include names of the search firms on the City's pre-qualified list.

Agenda Review. The Committee reviewed the September board meeting agenda. Ms. Pollay noted that no members of the public had signed up yet to speak. Questions were asked and answered.

Public Comment. None.

Adjournment. There being no other business, the meeting adjourned at 11:45 am.

Respectfully submitted,  
Susan Pollay, Executive Director