

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES
Wednesday, August 19, 2020 11:00 am**

Place: Virtual Meeting: <https://us02web.zoom.us/j/89234768307> or by Phone: 1-877-853-5257 Meeting ID: 892 3476 8307 Passcode: 905114

Time: 11:00 a.m.

Committee Present: Alex Dieck, Tyler Kinley, Jessica A.S. Letaw, Molly McFarland, Darren McKinnon

Committee Absent: Micah Bartelme

Other DDA Present: None

Staff: Susan Pollay, Amber Miller, Maura Thomson, Liz Rolla, Jada Hahlbrock, Sara McCallum, Kelley Graves

Others Present: Bob Doyle, Oliver Kiley/SmithGroup, Addie Weber, Taylor Dennerlein/Toole Design

Public: Members of the public were on the Zoom meeting but did not identify themselves.

Virtual Meeting Guidelines: Ms. Dieck outlined the guidelines for electronic meetings as provided for in Governor Whitmer's Executive Order #2020-154.

People Friendly Streets Phase 2: In their presentation Ms. Miller and Mr. Kiley reminded the group of the foundational values that had been agreed to by the Committee at the July meeting that would be used to guide DDA projects. They also reminded the group of the City's key initiatives will help the DDA prioritize its efforts: the plan to build affordable housing on city properties, the recently approved A2 Zero Carbon Action Plan and the City's Transportation Master Plan including its focus on Vision Zero goals. They then presented a set of DDA District maps showing where there were opportunities for the DDA to make an impact, including locations where watermains could be upsized or where there were bicycle route gaps. This helped underscore the location and benefit from the next round of People Friendly Streets projects.

CIP: Staff presented their recommendation that the DDA shift their project timelines one year. This will allow for better coordination with AAHC projects and it will enable more and better public engagement which right now isn't possible during the pandemic. The downtown alley improvements and State Street improvements would shift to FY22 and the rest of People Friendly Streets Phase II will move to FY23. Questions were asked and answered. There was agreement to take this recommendation about the CIP timing to the Board for approval.

Pandemic Response: Staff reported that the City engaged a vendor, Cadillac, to install the street elements for the pilot projects which are aimed at providing social distancing space as well as using this time to examine how best to shape future projects. Because approvals were delayed Cadillac is now midway through a busy construction season so they are busy with other projects, but it is anticipated the installations will begin next week.

Ms. Thomson provided an overview of the Healthy Streets communications campaign focused on awareness, education and engagement. Information was included in both the DDA's July and August newsletters and a Healthy Streets project page has been added to the PFS website. It includes a survey to gather feedback from the community. The City sent out a press release in early August. Ms. Thomson had door hangers and yard signs printed and delivered them to the pilot project areas to make everyone aware of the projects and explain where trash receptacles should be placed during this time. An email was sent to all area associations and stakeholders in the pilot corridor. All communications include a QR code that links to the Healthy Streets' page where people can provide feedback. Large educational signs like those created for the William Street Bikeway are being created. Staff is collaborating with the Bike Alliance of Washtenaw County and Common Cycle on pilot related events.

Ms. Thomson reported the City has extended the sidewalk extended patio pilot from August 23 to September 21st and the Sunday street closure end time from 10 pm to 12 midnight. The DDA has provided a total of \$35,000 to-date to pay for 100 sidewalk occupancy permits to support downtown businesses. Thus far twenty-six businesses have applied for/been approved for extended patio space.

Projects Updates: Ms. Rolla reported the watermain is being installed at 1st and Huron; testing will be done next week. Installation of conduit and road paving south of Huron has been delayed because approval of the agreements with the railroad are still awaiting approval by the City Attorney's office. Landscape maintenance on Huron is ongoing, including upcoming tree replacements. There are a few punch lists items to complete on William.

Public Comment: None.

The meeting adjourned at 12:25 pm.

Respectfully submitted,
Susan Pollay, Executive Director