

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY**  
**Executive Committee Meeting**  
**Wednesday, July 1, 2020**

Place: Virtual Meeting-Zoom link: <https://us02web.zoom.us/j/86317983353> or by phone  
1-877-853-5257 (US Toll-free) Meeting ID: 863 1798 3353 Password: 508900

Time: 11:00 a.m.

Present: Tyler Kinley, Marie Klopf, Jessica A.S. Letaw, Darren McKinnon, Keith Orr, Susan Pollay

Absent: None

Others: Bob Guenzel, Phil Weiss

Other Staff: Kelley Graves, Sara McCallum

Public: Members of the public were on the Zoom meeting but did not identify themselves

Agenda Review. The Committee reviewed the July Board and Annual meeting agendas. Questions were asked and answered.

Engagement of DDA Auditors. Ms. Pollay noted that Yeo & Yeo had sent their annual engagement letter for the upcoming FY20 DDA audit.

New Business. Ms. Pollay said that she would announce to the board that she had decided her last days in the office before retirement would be around Thanksgiving. She recommended that DDA staff work with the Executive Committee to formulate the search process.

Public Comment. None.

Adjournment. There being no other business, the meeting adjourned at 11:30 am.

Respectfully submitted,  
Susan Pollay, Executive Director