

**Capital Improvements Committee Meeting Agenda  
Wednesday, July 15th, 2020 at 11am**

Zoom link: <https://us02web.zoom.us/j/85764191319>

By Phone: 877-853-5257

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**Meeting Purpose:** The primary meeting purpose is to establish values and priorities for the DDA's next round of People-Friendly Streets projects.

**1. Introductions & check-in**

- CIC role and value-setting (page 1 – 2)

**2. People-Friendly Streets Part 2**

[https://drive.google.com/file/d/16-dLzfKT\\_geXB5wyMThwPHIYYjCGYQO/view?usp=sharing](https://drive.google.com/file/d/16-dLzfKT_geXB5wyMThwPHIYYjCGYQO/view?usp=sharing)

- Review coordinated City initiatives and goals
  - Analysis of City-owned properties as affordable housing
  - A2 Zero Climate action plan
  - Transportation Master Plan
- Discuss recommended direction and draft values
  - CIC discuss & recommend values to DDA Board for approval (page 3-5)
- Next Steps
  - Review timeline and CIP in August/September

**3. Construction & Pandemic Response – Informational Update**

- Pilot projects
  - Expanded sidewalks and bikeways to support access and physical distancing
  - Closed street and curbside dining programs to support business needs and physical distancing
- Huron improvements
- William Street improvements
- First and Ashley improvements

## CIC Purpose

The committee provides oversight regarding the ROW capital functions of the organization; making recommendations and reporting out to the DDA Board. In alignment with the DDA Development Plan, it recommends the DDA Capital Improvement Plan; related policies; project-based values and goals; and repair and construction contracts to the DDA Board for their approval. In addition, it receives reports and assesses outcomes in alignment with policy statements and development plan goals.

The mission of the DDA highlights the importance of public improvements as a tool to meeting the DDA vision and 2003 Development Plan principles. Most notably, the work of the CIC delivers improvements that address downtown identity, infrastructure, transportation, and sustainability. With focused intent, projects can also advance the business encouragement, development partnerships, and housing principles.

## Roles

	Staff	Committee	Board
<b>Project Prioritization &amp; Selection</b>			
Preparing Capital Improvement Plan & associated budgets	X		
Reviewing the CIP, recommending CIP to the Board		X	
Approving CIP for inclusion in City CIP & DDA Budget, final adoption			X
<b>Project Implementation</b>			
Project management and oversight, including design	X		
Reviewing & establishing project values and goals, recommending to the Board		X	
Approving project values and goals, in alignment with Development Plan			X
Procurement implementation (RFQ's, RFP's, ITB's) & contractor recommendation	X		
Reviewing contractor recommendation, recommending to the Board		X	
Approving contractors and contracts			X
<b>CIC Policies</b>			
Drafting related policy, value statements, documentable goals (public art, vision zero, etc)	X		
Reviewing policy, value statements, defined goals, recommending to the Board		X	
Approving policy, value, and goal statements			X
<b>Project Impacts</b>			
Evaluating project impacts and outcomes, reporting to committee	X		
Receiving & assessing outcomes in line with policy statements and development plan goals		X	
Etc...			

**Typical Key CIC Meeting Dates:**

March & April – setting project level values/goals

July – Project concepts, how they meet DDA values/goals (check-in)

August & September – CIP Review

January – State Street contractor recommendation & cost share with City

February – Construction support & design contracts

MEMO

TO: DDA Capital Improvements Committee

FROM: Amber Miller, DDA Capital Projects Manager

DATE: 7.15.2020

REGARDING: Adopting guiding values for People-Friendly Streets part 2

In December 2019, the DDA Board approved a \$10M project budget for People-Friendly Streets Round 2 and initiated a planning process to help guide a second round of strategic infrastructure investments. Since this time, the pandemic has necessarily shifted focus to response and resiliency. Through these discussions, the compounding crises of climate change, housing, equity, and safe access have become more pronounced, as has the need for continued action. Infrastructure investments are a critical tool to continue addressing these elements of the DDA renewal plan. To further shape DDA Board priorities for the next round of street and infrastructure projects staff recommend adopting the following guiding values:

- Safe, comfortable downtown streets
- Equitable, just access for all people
- Affordable and inclusive community
- Resilient, energy responsible downtown
- Vibrant and thriving local economy
- Responsible design and implementation
- Connected community with streets as civic space

DDA staff worked with our partners in the Housing Commission, City Office of Sustainability and Innovations, and City Transportation Department to discuss challenges and opportunities to advancing key initiatives. These discussions and the corresponding community planning efforts shaped our draft values and recommendations.

**Action Recommended:** DDA staff recommend approving the below resolution to establish guiding values and provide staff clear direction on project priorities and areas of emphasis.

- Resolution to Adopt Project Values for People-Friendly Streets 2

**DDA Goals:** The project meets the following DDA Renewal Plan Principles.

DDA Plan Principles/Goals	Advances Fully	Helps Support	Counter To
Identity			
Infrastructure			
Transportation			
Business Encouragement			
Housing			
Development Partnerships			
Community Services			
Sustainability			

## **RESOLUTION TO ADOPT PROJECT VALUES FOR PEOPLE-FRIENDLY STREETS 2**

Whereas, The DDA's Development Plan highlighted identity, infrastructure, transportation, sustainability, and housing as key strategy areas, and included transformative and strategic street projects as important tools to achieve DDA goals;

Whereas, In December 2019 the DDA Board approved a \$10M project budget for People-Friendly Streets Round 2 and initiated a planning process to help guide a second round of strategic infrastructure investments;

Whereas, To establish project priorities, provide clear direction to staff, and guide decision making, the DDA Capital Improvements Committee recommends adopting the following project values:

- Safe, comfortable downtown streets
- Equitable, just access for all people
- Affordable and inclusive community
- Resilient, energy responsible downtown
- Vibrant and thriving local economy
- Responsible design and implementation
- Connected community with streets as civic space

RESOLVED, The DDA Board approves the above values to guide People-Friendly Streets Part 2;

RESOLVED, That staff use these values to shape recommended CIP projects and bring recommendations back to the DDA Board for approval.

## **DDA Mission**

The mission of the Ann Arbor Downtown Development Authority (DDA) is to undertake public improvements that have the greatest impact in strengthening the downtown area and attracting new private investments.

### **Full list of DDA Development Plan Principles below, for reference.**

Identity - Celebrate what makes Ann Arbor special. Support Ann Arbor's unique character, make improvements that express values, & shape memorable outdoor experiences.

Infrastructure – Improve & maintain to enhance development and quality of life. Particularly parking facilities, streets, alleys, and utilities.

Transportation – Encourage a menu of options to access downtown. Manage parking, using TDM. Foster other means of access, particularly transit, walking, and biking.

Business Encouragement – Promote downtown as the commercial center of our community. Express this value in the implementation of other goals, from capital projects to partnerships.

Housing – Support a 24 hour downtown and a variety of housing options. Recognize and support the relationship between residential density, retail, and transportation. Preserve & improve the relationship between downtown and near-in residential neighborhoods.

Development Partnerships – Leverage private & public partners funds to increase community benefit.

Community Services - Maintain the district as center for public & community services. Engage in long-range planning & partnerships.

Sustainability – Encourage economic, infrastructure, social, & environmental sustainability. Meet the needs of the present, without compromising the future.