

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES  
Wednesday, July 15, 2020 11:00 am**

Place: Virtual Meeting: <https://us02web.zoom.us/j/85764191319> or by Phone: 1-877-853-5257 Meeting ID: 857 6419 1319 Password: 516979

Time: 11:00 a.m.

Committee Present: Tyler Kinley, Jessica A.S. Letaw, Molly McFarland, Alex Dieck

Committee Absent: Micah Bartelme, Darren McKinnon

Other DDA Present: None

Staff: Susan Pollay, Amber Miller, Maura Thomson, Liz Rolla, Jada Hahlbrock, Sara McCallum, Kelley Graves

Others Present: Bob Doyle, Oliver Kiley/SmithGroup

Public: None.

Virtual Meeting Guidelines: Ms. McFarland outlined the guidelines for electronic meetings as provided for in Governor Whitmer's Executive Order #2020-129.

Introduction and Check-in: None.

People Friendly Streets Phase 2: Mr. Kiley and Ms. Miller went through a presentation which set forward values that would be used to select and guide future CIC projects: 1) Safe, comfortable downtown streets, 2) Equitable, just access for all, 3) Affordable and inclusive community, 4) Resilient, energy responsible downtown, 5) Vibrant and thriving local economy, 6) Responsible design and implementation, 7) Connected community with streets as civic space. Ms. Miller said this list had been assembled by a technical leadership team consisting of DDA, Housing Commission and Transportation, SmithGroup and Toole Design staff. Ms. McFarland asked if there was committee support as these will be the metrics by which future decisions will be made. Questions were asked and answered. After discussion there was committee support to take a resolution adopting these values to the board for approval. Ms. Letaw expressed appreciation for the immense effort that went into this presentation. She also asked that the committee be given a narrative on the key elements so she and other DDA members can serve as knowledgeable ambassadors in the community.

Ms. Miller stated that while COVID-19 has had impacts, the team plans to move forward with alternative ways of conducting public engagement for the next round of projects. The focus of the next CIC meeting will be on project types and opportunities related to infrastructure

projects which support DDA goals of affordable housing, equitable access and mobility systems, and placemaking/business supportive/ flexible streets.

Pandemic Response: Ms. Miller reported the DDA has been working to create programs such as dining in parking spaces and street closures. After a delay, earlier this month City Council voted to approve the DDA and City pilot projects; the team is now working to implement these projects by early August. A report is due back to Council in October. Ms. Pollay gave kudos to Ms. Thomson for her work to create and distribute 500 posters and 100 exterior yard signs to encourage mask wearing and social distancing downtown.

Projects Updates: Ms. Rolla reported there are few punch lists items to complete on Huron. The First/Ashely project is underway with concrete sidewalk work on the east side of the street, electric conduit and installation of light pole bases on the west side of the street. Washington Street will be closed for one-day next week for conduit work. The watermain work north of Huron will begin in mid-August.

Public Comment: None.

The next Capital Improvements Committee meeting will take place Wednesday, August 19 at 11 am.

The meeting adjourned at 12:45 pm.

Respectfully submitted,  
Susan Pollay, Executive Director