

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES
Wednesday, July 1, 2020 immediately following the 12noon DDA Monthly Meeting**

Place: Virtual meeting-Zoom link: <https://us02web.zoomus/j/82957499576>
Phone: 877-853-5257 Meeting ID: 829 5749 9576 Password: 197165

Time: Mr. Orr called the meeting to order at 12:50 pm.

1. Roll Call

Present: Micah Bartelme, Tom Crawford, Alexandra Dieck, Bob Guenzel, Tyler Kinley, Marie Klopf, Jessica A. S. Letaw, Molly McFarland, Darren McKinnon, Rishi Narayan, Keith Orr, Phil Weiss

Absent: None

Staff: Susan Pollay, Executive Director
Sara McCallum, Accounting Director, Deputy Director
Maura Thomson, Communications Manager
Amber Miller, Capital & Projects Manager
Jada Hahlbrock, Parking Services Manager
Kelley Graves, Management Assistant

Public: Members of the public were on the Zoom meeting but did not identify themselves.

2. New Business

A. Election of DDA Board Officers for FY21

Treasurer: Mr. Orr asked for nominations for the position of Treasurer. Ms. Klopf was nominated by Ms. Letaw and seconded by Mr. Guenzel. There were no other nominations.

A consent vote on the motion to approve the nomination showed:

Ayes: Bartelme, Crawford, Dieck, Guenzel, Kinley, Klopf, Letaw, McFarland, McKinnon, Narayan, Orr, Weiss

Nays: None

Absent: None

The motion carried.

Secretary: Mr. Orr asked for nominations for the position of Secretary. Mr. McKinnon was nominated by Mr. Weiss and seconded by Ms. Klopf. There were no other nominations.

A consent vote on the motion to approve the nomination showed:

Ayes: Bartelme, Crawford, Dieck, Guenzel, Kinley, Klopf, Letaw, McFarland, McKinnon, Narayan, Orr, Weiss

Nays: None

Absent: None

The motion carried.

Vice Chair: Mr. Orr asked for nominations for the position of Vice Chair. Mr. Kinley was nominated by Mr. McKinnon and seconded by Mr. Guenzel. There were no other nominations.

A consent vote on the motion to approve the nomination showed:

Ayes Bartelme, Crawford, Dieck, Guenzel, Kinley, Klopff, Letaw, McFarland, McKinnon, Narayan, Orr, Weiss

Nays: None

Absent: None

The motion carried.

Chair: Mr. Orr asked for nominations for the position of Chair. Ms. Letaw was nominated by Ms. Klopff and seconded by Mr. Weiss. There were no other nominations.

A consent vote on the motion to approve the nomination showed:

Ayes Bartelme, Crawford, Dieck, Guenzel, Kinley, Klopff, Letaw, McFarland, McKinnon, Narayan, Orr, Weiss

Nays: None

Absent: None

The motion carried.

A. DDA Committees for FY 2021

Ms. Letaw moved and Mr. Bartelme seconded the following resolution:

RESOLUTION TO REAPPOINT THE DDA CAPITAL IMPROVEMENTS COMMITTEE

A consent vote on the motion to approve the resolution showed:

Ayes Bartelme, Crawford, Dieck, Guenzel, Kinley, Klopff, Letaw, McFarland, McKinnon, Narayan, Orr, Weiss

Nays: None

Absent: None

The motion carried.

Capital Improvements Committee Chair(s): Molly McFarland & Alex Dieck

Other members: Micah Bartelme, Tyler Kinley, Jessica A.S. Letaw, Darren McKinnon

Mr. Weiss moved and Mr. Crawford seconded the following resolution:

RESOLUTION TO REAPPOINT THE DDA OPERATIONS (PARKING & TRANSPORTATION) COMMITTEE

A consent vote on the motion to approve the resolution showed:

Ayes Bartelme, Crawford, Dieck, Guenzel, Kinley, Klopff, Letaw, McFarland, McKinnon, Narayan, Orr, Weiss

Nays: None

Absent: None

The motion carried.

Operations (Parking/Transportation) Committee Chair(s): Phil Weiss & Darren McKinnon

Other members: Tyler Kinley, Bob Guenzel

Mr. Kinley moved and Mr. Bartelme seconded the following resolution:

**RESOLUTION TO DISSOLVE THE DDA PARTNERSHIPS COMMITTEE AND CREATE THE
AFFORDABLE HOUSING/ECONOMIC DEVELOPMENT COMMITTEE**

A consent vote on the motion to approve the resolution showed:

Ayes Bartelme, Crawford, Dieck, Guenzel, Kinley, Klopf, Letaw, McFarland, McKinnon,
Narayan, Orr, Weiss

Nays: None

Absent: None

The motion carried.

Affordable Housing/Economic Development Committee Chair(s): Tyler Kinley & Micah Bartelme

Other committee members: Bob Guenzel, Darren McKinnon

Mr. Bartelme moved and Ms. Letaw seconded the following resolution:

RESOLUTION TO REAPPOINT THE DDA FINANCE COMMITTEE

A consent vote on the motion to approve the resolution showed:

Ayes Bartelme, Crawford, Dieck, Guenzel, Kinley, Klopf, Letaw, McFarland, McKinnon,
Narayan, Orr, Weiss

Nays: None

Absent: None

The motion carried.

Finance Committee: Chair(s): Bob Guenzel & Marie Klopf

Other committee members: Rishi Narayan, Phil Weiss

THE DDA EXECUTIVE COMMITTEE

DDA Board officers (Chair, Vice Chair, Treasurer, Secretary) in addition to the last former Chair (a non-voting member) and the Executive Director (a non-voting ex officio member).

B. Staff Thank You to the Outgoing DDA Board Chair

Ms. Pollay thanked Mr. Orr on behalf of the DDA staff for his leadership and years of service.

C. Public Comment

None.

D. Adjournment

There being no other business, Mr. Weiss moved and Mr. McKinnon seconded the motion to adjourn. Mr. Orr declared the meeting adjourned at 1:15 pm.

Respectfully submitted,
Susan Pollay, Executive Director