

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES
Wednesday, January 22, 2020 11:00 am**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104
Time: 11:00 a.m.
Present: Micah Bartelme, Alexandra Dieck, Robert Guenzel, Tyler Kinley, Howard Lazarus, Jessica A.S. Letaw, Molly McFarland, Darren McKinnon, Keith Orr, Phil Weiss
Absent: Marie Klopf, Rishi Narayan
Staff: Susan Pollay, Amber Miller, Maura Thomson, Liz Rolla, Jada Hahlbrock, Sara McCallum, Kelley Graves
Public: David Diephuis

First & Ashley Street Project: Ms. Miller outlined the details of the project, including the construction bid process in a memo format that she said will be used with future projects, including a new graph listing how the project matches DDA Plan Principles/Goals. Ms. Miller also provided a one-page project benefits summary for First & Ashley, including data on how it will improve safety, sustainability and infrastructure. She said that three construction bids were received; Fonson Company, Inc. was the low bidder at \$7,848,826.75. Ms. Miller said that the DDA and City will share costs and she outlined the various percentages of costs assigned to each.

Staff recommended and the committee approved bringing a draft resolution to approve the construction contract with Fonson Company, Inc., establishing a 12% contingency and approving the cost share agreement with the City to the Board at its February 5th meeting. Because the construction bid was under budget, next month staff will bring to the committee for its consideration a list of project elements that could be added.

Urban Heat Island Effect Case Study: Ms. Miller reported that SmithGroup has a case study underway on Huron Street that will measure the effect trees have combatting urban heat islands. The case study results to-date are under internal review by SmithGroup management and will be shared once approved.

People-Friendly Streets 2 RFQ: The RFQ has been released and includes the City's components for State Street. Recommendations will be brought to the next Committee meeting.

Public Comment: None.

The next Capital Improvements Committee meeting will be on Wednesday, February 19 at 11 am.

The meeting adjourned at 11:40 am.

Respectfully submitted,
Susan Pollay, Executive Director