Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104  
Time: 11:00 a.m.  
Present: Cyndi Clark, Bob Guenzel, Roger Hewitt, John Mouat, Keith Orr, John Split  
Absent: Joan Lowenstein, Al McWilliams, Rishi Narayan, Steve Powers, Sandi Smith  
Staff: Susan Pollay, Joseph Morehouse, Amber Miller, Jada Hahlbrock  
Also Attending: Art Low/RPS, Nancy Shore/getDowntown, Mike Ortlieb/CWI, Josh Rozeboom/CWI, Dan Mooney/Edge Design  
Public: Maura Thomson, Changming Fan, Ray Detter  

1. **Public Comment**: None  

2. **Construction**  
   a. **4th & William**: Ms. Pollay said that CWI engineers worked with the contractor low bidder to address project cost questions. The revised contractor bid fits within the total project budget approved by the DDA. A resolution approving the selection of Spence Brothers as contractor for the project will be presented next week for DDA board approval.  
   b. **1st & Washington**: An update was provided on the burst pipe and flooding that occurred over the weekend.  

3. **Parking**  
   a. **RPS 2014 Review**: Mr. Morehouse presented a recommendation, which was supported by the Committee and will be presented for board approval next week.  
   b. **Fiber Network**: Mr. Morehouse shared a draft agreement for use of the City’s fiber network system. Questions were asked and answered. A resolution will be presented to the board for approval.  
   c. **Other Parking**: Parking data was reviewed. Mr. Morehouse said that Republic Parking has been using a Tool Cat machine for snow removal; it saved them money and did an excellent job, and they are working on a rental agreement.  

4. **New Business**  
   a. **Bike House**: Mr. Orr said that businesses near Ann/Ashley requested secure bike parking, which may take the form of a bike house. Two locations have been sited, and the preliminary cost estimate is $40,000-$60,000. Committee members asked for information about usage at the Maynard bike house and the estimated number of employees that would use a new facility at Ann Ashley as part of their consideration of a draft resolution at the next committee meeting.  

5. **Old Business**  
   a. **Street Framework Plan**: Ms. Miller said that a draft has been received and is being reviewed.
b. Discussion of How to Create a Plan to Address Future Parking Demand- Ms. Pollay said that DDA staff has begun to draft a RFP for the parking demand study that would also generate a series of recommendations for additional transportation demand management-based programs. Board members were invited to share questions or ideas they would like to see explored in the RFP.

c. MDOT Request- Ms. Pollay said that MDOT has asked the DDA for input on the proposed US 23 expansion project. Committee members said they would like to see a DDA resolution lending support to the City and AAATA positions on this proposed project. Mr. Pollay said that she would reach out to the City’s Transportation Coordinator, Eli Cooper, for his help with this.

d. Downtown Ambassador Program- The Committee reviewed the revised proposal from Block by Block. The Committee also discussed comments and concerns they’ve heard from the community about this program, as well as their goals for the program and how communicate these goals. The discussion will continue at the next committee meeting.

6. Public Comment
Changming Fan affirmed his support for the ambassador program. He said it is strategic and pragmatic. He said it is important to put humans on the street.

Next meeting- Wednesday March 25th at 11:00 am.

The meeting adjourned at 1:10 pm.
Susan Pollay, Executive Director